

BOOKING FORM

JURONG EAST SOFTBALL FIELD

Full Name of Hirer: _____

Company / School Name (If Any): _____

Contact Address: _____

Postal Code: _____

Phone (Mobile): _____ Affiliated: Yes / No (Please Circle)

Email Address: _____

HR/FACILITY	MOE + AFFILIATES		PUBLIC	
	8am-5pm (Non-Peak)	5pm-10pm (Peak)	8am-5pm (Non-Peak)	5pm-10pm (Peak)
Weekdays (Clay Diamond / Astroturf Diamond)	\$90/hour	\$120/hour	\$120/hour	\$140/hour
Weekends / Public Holidays (Clay Diamond / Astroturf Diamond)	\$130/hour	\$140/hour	\$150/hour	\$160/hour
Cage (1 lane)	\$50/hour	\$50/hour	\$60/hour	\$70/hour
Cage (4 lanes)	\$180/hour		\$200/hour	
Pitching Machine	\$25/hour			

Definition

- MOE = Primary/Secondary/JC schools/ITEs
- International schools/Polytechnics/Universities will be charged at public rate.

Notes

- Minimum reservation slots: 2 consecutive hours.
- The booking must be made in accordance to a full hour (i.e. 10am to 12pm and not 10.30am to 12.30pm).
- Block booking is only available for durations exceeding 80 hours within a calendar year.
- For block bookings exceeding 80 hours, individuals/organisations please contact SBSA, subject to availability.
- For Event/Activities (i.e. tournaments) individuals/organisations please contact SBSA for further details.
- Users who book the clay diamond are responsible for removing the canvas covers before use and returning them to their original positions afterward. They are also required to rake the clay diamond after usage.

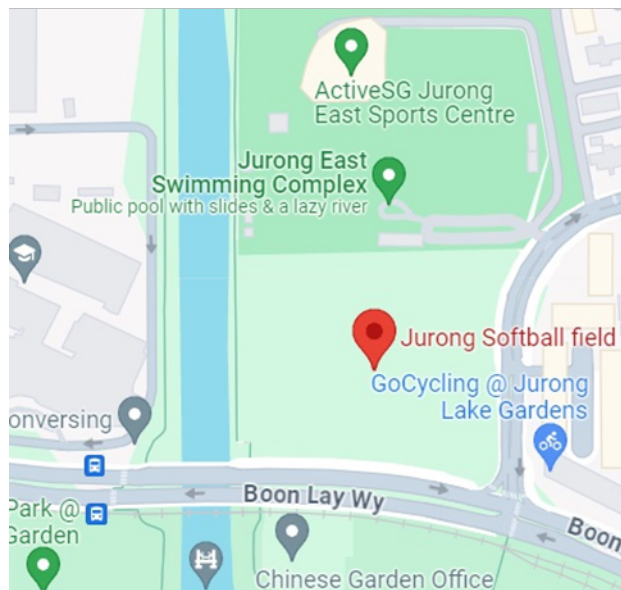
Booking Date(s) & Timing:

Please indicate payment mode:

Bank Transfer

PayNow

Vendors@Gov Sub-Business Unit: _____



BOOKING CONTACT

Ctc: 91704505
 Email: admin.ops@sbsa.org.sg

PAYMENT DETAILS

Current Acc No: 033-004297-3

Bank : DBS Bank Ltd

QR Code for PAYNOW

(Please indicate reference as "Field rental - Name of Hirer")



Screenshot the completed payment and email to admin.ops@sbsa.org.sg for verification purpose

Terms & Conditions

- 1.1. SBSA reserves the right to approve or refuse an application for the booking of Jurong Softball Field.
- 1.2. SBSA reserves the right to cancel any bookings at any time without giving any prior notice or reason.
- 1.3. You shall leave the Jurong Softball Field in the same good condition as when you first enter the same for use. You may not change the condition and/or location of equipment without our prior written approval. All equipment shall be returned to their original condition and location at your expense.
- 1.4. You are to ensure that Jurong Softball Field will always be kept clean.
- 1.5. A \$100 fine will be imposed to you if left the ground littered.
- 1.6. You shall conduct yourself appropriately when using Jurong Softball Field. We reserve the right to immediately remove you from the premises of Jurong Softball Field if you are liable for the following behaviour to which further action will be taken by SBSA:
 - a. behaviour, acts and conduct that can be deemed
 - (i) difficult and uncooperative,
 - (ii) unreasonable and
 - (iii) detrimental to the enjoyment, interests, well-being and safety of the other participants.
 - b. behaviour, acts and conduct which can be considered as abusive and/or harassment of another individual, which is violation of the [Safe Sport Unified Code](#).
- 1.7. You shall abide by all reasonable requests made by our staff.
- 1.8. Our staff shall have access to any part of Jurong Softball Field at any time.
- 1.9. You shall use the Jurong Softball Field in accordance with your booking details and timing, and shall vacate the venue at the expiration of your booking timing. Should you prolong your usage by 15 minutes after your booking time, it will constitute an additional hour of rental.
- 1.10. SBSA shall not be responsible for your personal property in any way during the booking period.
- 1.11. No smoking or consumption of alcoholic beverages is allowed in Jurong Softball Field.
- 1.12. We reserve the right to terminate the booking or any part therein, for any reason whatsoever, including without limitation, circumstances beyond SBSA's control or in the interest of public safety or closure is ordered by the authorities, with or without prior notice. We shall bear no liability whatsoever in respect of such cancellations. Our decision shall be final and conclusive.
- 1.13. You are required to vacate Jurong Softball Field immediately upon being notified of lightning warnings by SBSA staff. If you are using the clay diamond, you must cover the field with the canvas covers once the lightning alert is issued—unless a heavy downpour has already begun, in which case the field should be left uncovered.
- 1.14. You are not allowed to assign, sublet or re-sell your booking of the Jurong Softball Field (or part thereof) without our prior written consent. Any such infringement will render the booking void, and we reserve the right to cancel the booking without prior notice in which case the booking fee paid shall be forfeited. You may be subjected to onsite checks. Please be ready to present your identification document and booking

receipts.

1.15. You shall not conduct any business activities (i.e. tournaments) in Jurong Softball Field without the prior written approval of SBSA. SBSA reserves the right to stop such activities and cancel your booking without refund should in event of breach. We reserve the right to amend or include additional conditions for the conduct of such activity where it deemed necessary.

2. Confirmation of Booking

2.1. The booking is only confirmed when the full payment is made to SBSA.

2.2. The payment must be made 72 hours prior to the (first) booking date and time for the general public.

2.3. Ministries, statutory boards and MOE schools will be given 30 days credit term limit to make the payment from the first booking date and time.

3. Rescheduling of Booking

3.1. By you:

3.1.1. In the event you decide to cancel your booking or change to a lower value of the original booking, no refund shall be given. However, you are allowed to postpone the booking to another date of your choosing, subject to availability. The replacement date must be utilised within 30 days of the original booking date. The replacement date must be of the same cost or lower value of the original booking; there will be no refund if the value is lower. You must top-up the difference if the replacement date booking fee is higher than of the original booking fee.

3.1.2. Should the rescheduled date be unplayable due to inclement weather, you will be given another 30 days from the date of replacement booking.

3.1.3. You must inform SBSA of the replacement date 72 hours prior to the booking.

3.1.4. No cancellation is allowed if SBSA is informed less than 72 hours prior to the booking.

3.1.5. No refund will be given if you are unable to find a replacement date within 30 days from the original booking date.

3.2. By SBSA:

3.2.1. In the event we have to cancel your booking (or part thereof), or where the Jurong Softball Field is unusable due to reasons such as inclement weather, we will grant you a replacement booking, subject to availability. The replacement date must be utilised within 30 days of the original booking date. The replacement date must be of the same cost or lower value of the original booking; there will be no refund if the value is lower. You must top-up the difference if the replacement date booking fee is higher than of the original booking fee. **However, if the booking duration is left with 60 minutes or less, no replacement booking will be afforded to the hirer and the remaining booking fee will be forfeited.**

4. Warranties and Indemnities

4.1. By using our Jurong Softball Field, you warrant and represent that you are physically and medically able to participate and have no physical or medical condition that would endanger your life or make your usage of our facility unsafe or dangerous to you or to others.

4.2. You will not hold us liable for any personal injury or death arising from your usage of the Jurong Softball Field or for any loss of or damage to your property arising from your usage of the Jurong Softball Field, except for such injury or death that is caused directly by our gross negligence.

4.3. You further undertake that if, in the course of usage of the Jurong Softball Field, you deliberately or negligently cause any injury (whether fatal or otherwise) to any person or any damage to or loss of any property of any person, you shall indemnify us if that suffering person makes claims or takes actions against us or if we have to pay for costs or expenses in relation to the same.

4.4. You shall be liable for any damage to the Jurong Softball Field or any part thereof or to any fitting, equipment or other property therein. You shall pay for any damage (including any accidental damage) to the Jurong Softball Field caused by any act or neglect of yourself, your employees, agents or any person authorised by you to be on the premise.

5. Variation

5.1. We reserve the right to determine, amend, add to, delete from or vary the terms and conditions contained in herein without prior notification.

I hereby have read and agree to abide by the terms and conditions of SBSA as stated above.

Date:

Name & Signature:

For Official Use

Date received:		Official Stamp:	
Total Amount:		Official's Name & Signature:	

Updated as of 9 May 2025